

PERSONALLY OPERATED VEHICLE (POV) UNLOADING INFORMATION

Shepard Exposition Services has the responsibility of receiving and handling all the exhibit materials and empty crates that come in via over the road carriers. It is Shepard's responsibility to manage the docks and schedule vehicles for the smooth and efficient move-in and move out of the exhibition. Shepard will not be responsible for any materials they do not handle.

Vehicles:



ALLOWED POVs INCLUDE:

- Passenger Automobile
- Mini Van
- SUV
- Pick-up Truck



These vehicles shown to the left are considered POVs and will be allowed to unload/load in the designated POV ramp area after checking in at the marshaling yard.



NOT ALLOWED IN THE DOCK AREA:

- x Trailers of any kind
- x No Step Van/Box Truck
- x Full Size Vans



The vehicles shown to the left are considered rental trucks and trailers and will not be allowed access to the dock spaces to self unload/load.



Vehicles like shown at the left will be unloaded by dock personnel and not by exhibitors.

Equipment and Materials:



Exhibitors may not operate or utilize any type of powered and mechanical equipment. See examples to the left of equipment that can and cannot be used.



ALLOWED:

- Hand Carried Boxes
- 2-wheel or 4-wheel Hand Carts



NOT ALLOWED:

- x Pallet Jacks

Please refer to the following page for specific rules and regulations regarding POV's at Mohegan Sun

AT APPROVED LOADING AREAS

Exhibitors are allowed to perform their own material handling at the designated POV area, located outside of the docks of the Earth Expo & Convention Center. Shepard Exposition Services will be onsite to direct any POVs to the designated area and **each POV will have a specified 20-minute time limit**. Exhibitors may use up to three (3) of their own employees to move-in, unpack, repack, move-out and reload their own exhibits and displays. In the event more than three (3) employees are needed for the purposes stated above, the requisite labor necessary to complete the aforementioned duties, in addition to those employees up to a maximum of three (3) provided by the Exhibitor, must be arranged through Shepard Exposition Services.

Exhibitors may choose to off-load from a company-owned truck or rental vehicle, or from a car, van, or truck owned by personnel of the company, provided the vehicle is co-owned, or rental vehicles must be less than 24 ft. in length. Exhibitors will not have access to a loading dock if in a POV. All over the road carriers will have to be unloaded by Shepard Exposition Services.

Exhibitors may use only exhibitor owned and provided, non-mechanized and non-hydraulic moving equipment, such as dollies, two wheeled hand trucks, and four-wheeled flat trucks. The Exhibitor's use of mechanized or hydraulic material moving equipment such as pallet jacks, rider jacks, forklifts and scissor lifts is prohibited.

AT OTHER ENTRANCES

Mohegan Sun does not allow any freight to be unloaded through the front doors of the facility. Exhibitors will be allowed to hand carry one item, one time, in or out of the facility without having to access the approved loading areas. No parking outside the front doors is allowed. The use of passenger elevators for movement of freight is not allowed. All packages are subject to inspection by Mohegan Sun and Shepard personnel. A hand-carried item is defined as one item that can be easily carried by an individual exhibitor without the need for dollies or other mechanized equipment.

LBM EXPO

LBM Expo
Mohegan Sun | Uncasville, CT
December 11 - 12, 2024

POV MAP

M124521224

POV Move-In

POV move-ins will have a 20 minute time limit

Tuesday, December 10, 2024 - 1:00PM to 4:00PM

